**EQUIPMENT OPERATOR – Aurora, OR**

**ESSENTIAL DUTIES AND RESPONSIBILITIES**

* Open and power up facilities.
* Power up elevator legs, mixers and baggers.
* Drive and park various trucks in local areas.
* Load and unload full and empty pallets from trucks and containers.
* Stack / unstack fertilizer bags from pallets and vehicles.
* Strap and unstrap loads, tarp and un-tarp loads.
* Arrange pallets in warehouse areas.
* Operate fertilizer mixing equipment and bag on differing types of baggers.
* Read and write numerical scale weights.
* Apply stickers and insert labels in bags.
* Scoop fertilizer using shovels and/or hands.
* Clean bins after unloading as necessary to avoid contamination.
* Maintain facilities and equipment in a clean and so they are in usable condition (oil & lubricate, sweep, remove, debris, etc.).
* Notify management of any job-related issues or needs, including low levels of fertilizers and supplies.
* Report all damage/malfunctions to management.
* Operate a cell phone to maintain contact with manager to receive instructions.
* Communicate with supervisor about needed repairs and maintenance.
* Check all fluid levels on forklift before starting and warming up and refuel at the end of shift.
* Get the empty pallets ready for bag line.
* Pull full pallets off bags line.
* Take finished pallets to wrapper and shrink wrap while putting labels around all four sides, also marking on the front of any pallet the bag count extra or short bags.
* Performs all duties in accordance with Company policies and procedures to assure safe, effective and efficient services.

**MINIMUM QUALIFICATIONS AND EXPERIENCE REQUIREMENTS**

* Must be able to read and understand instructions in English and a basic knowledge of fertilizers.
* Ability to operate forklift, pallet jack & front loader.
* Ability to communicate effectively through oral and written communications.
* Ability to analyze and solve problems.
* Ability to work with others collaboratively.
* Strong organizational skills.

**LOCATION AND HOURS**

18745 Butteville Rd NE

Aurora, OR 97002

This position is full-time, not exempt from overtime. The scheduled shift for this position is: Monday through Friday, 7:00 a.m. – 5:00 p.m., some Saturdays. Overtime is required. During harvest season there will be significantly more hours.

**IN ORDER TO APPLY:**

Resumes must be submitted through this website. No phone calls, please. Applications may be picked up in person and submitted in person at 7746 St Paul Hwy NE, St. Paul, OR 97137.

**DATE POSTED**

April 25, 2024

*Please note: this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities, and activities may change at any time, with or without notice.*